

How to Apply

- Apply online and upload digital drawings at the One Stop Shop website <http://onestopapp.nola.gov>.

Required Materials

- ☐ Site plan
- ☐ Floor plans
- ☐ All four elevations
- ☐ Context drawings
- ☐ Massing model (Required for new construction over 5000 square feet)

Thank you

The HDLC Staff, ARC and Commission look forward to working with you on your property. Together we can improve New Orleans' greatest asset, its neighborhoods.

If you have any questions regarding the HDLC or our process, please feel free to ask the staff. All of our guidelines can be found on our website at www.nola.gov.



Historic District Landmarks Commission

1300 Perdido Street, 7th Floor
New Orleans, LA 70112

504.658.7040
www.nola.gov

Historic District Landmarks Commission

ARCHITECTURAL REVIEW COMMITTEE



Preserving New Orleans' Historic Neighborhoods

Tel: 504.658-7040

Architectural Review Committee



Summary

The New Orleans and CBD Architectural Review Committee (ARC) are made up of professional architects who volunteer their time to review proposals in the local historic districts. The ARC meetings take place once a month. The ARC meets individually with each applicant for ten to fifteen minutes to discuss the proposal and make recommendations to the staff and the Commission.

Mission

The ARC is charged with preserving, protecting and enhancing New Orleans' historic neighborhoods. Their recommendations are based on the design guidelines of the HDLC and what is most architecturally, historically and urbanistically appropriate for the building, neighborhood and district. The guidelines can be found at www.nola.gov

ARC Members

The New Orleans ARC is made up of four, licensed architects who have considerable experience working with old buildings and designing new ones. Current ARC members include Tulane professor of architecture, John Klingman, and architects Wayne Troyer, Crystal Mitchell and Beth Jacob. The CBD ARC is made up of architects Robert Cangelosi Lee Ledbetter, Ashley King and Brooks Graham. Members of the Commission and HDLC staff also attend the meeting.

The Meeting



Once the Agenda is finalized, the staff will notify you of your appointment time with the ARC. The staff will photograph the site and present the proposal to the ARC. In addition, the owner/applicant/architect is welcome to make a presentation. The ARC will then discuss the proposal and make recommendations.

Following the meeting, the staff will send the owner and applicant a letter summarizing and explaining all of the recommendations made by the ARC. The letter will also include information on the next step in the process and all pertinent meeting dates and times.

Conceptual Approval

Successful projects requiring final approval by the Commission will receive a recommendation for conceptual approval from the ARC. If the ARC does not feel as though a proposal is appropriate, they will make recommendations and request that the applicant return to the next meeting with revised drawings that reflect the requested changes. Once a proposal receives conceptual approval from the ARC, the staff will place it on the upcoming Commission meeting agenda.



ARC Appeals

Should the applicant not wish to make some or all of the proposed changes recommended by the ARC, they have the option of appealing their case directly to the Commission. If the applicant wishes to appeal the ARC recommendation, they should notify the staff as soon as possible so that they can place it on the agenda as an appeal.

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